

Annual General Meeting to be held on Tuesday 7 November 2023 at 10am in SAVS Conference Room

Agenda

1. Welcome and Introduction from the Chair, Gaby Rydings
2. Apologies for Absence
3. Minutes of Last Meeting
4. Matters Arising
5. Presentation and Adoption of:
 - Annual Report - available on the day
 - Annual Accounts - available on the day
6. Retirement & Election of Trustees
7. Update from CEO, Anthony Quinn on SAVS Strategy & Infrastructure Contract
8. Guest Speaker - Businesses Working with our Local VCFSE Sector and the Importance of Social Value - Jacqui Stimpson from Oxford Innovation/The Launchpad Southend
9. Southend VCFSE Showcase: Klimax Family Hub & Cake Club
10. Update on SAVS Digital Developments by Deputy CEO, Roger Savage
11. Closure by the Deputy Mayor, Cllr Ron Woodley

Refreshments to be served after the AGM

Minutes of the Annual General Meeting of Southend Association of Voluntary Services held on Tuesday 1 November 2022 at 10am in Conference Room at SAVS

1. Welcome and introductions

Gaby Rydings, Chair welcomed all and introduced Cllr Kevin Robinson and Mrs Debbie Robinson, Mayor & Mayoress, Adrian Buggle, Treasurer and Anthony Quinn, CEO. GR explained that this AGM is an opportunity to reflect on the past year at SAVS. Kristina Jackson was CEO at SAVS for a few years in a joint agreement with Thurrock. Kristina sadly passed away in August 2022 and GR acknowledged Kristina's hard work in building relationships and improving the reputation of SAVS whilst she was CEO.

2. Apologies for Absence

List of apologies are held by Julie Newman.

3. Minutes of Previous Meeting

The minutes were approved by the voting members.

4. Matters Arising

There were no matters arising.

5. Presentation and Adoption of Annual Report & Annual Accounts

A summary of the annual accounts and copy of the annual report were available to all via the SAVS website prior to the AGM. The voting members agreed to adopt the Annual Report. There were no objections.

A summary of the accounts for year ending 31 March 2022 was given by Adrian Buggle, SAVS Treasurer.

SAVS is both a registered company and a charity and therefore two copies of the accounts need to be submitted, one to Companies House and one to the Charities Commission. These accounts have been subject to a Full Audit by Azets Audit Services. They have concluded that they give a true and fair view, have been properly prepared in accordance with Generally Accepted Accounting Practice and the 2006 Companies Act.

The accounts show income of £987,196k with expenditure of £925,962k and a net surplus of £61,234. The closing fund balance was £487,696 of which £210,680 was unrestricted (against an unrestricted target for 2022/23 of £227,756).

Given that 93% of SAVS income comes from grants with no guarantee of renewal, it is important that the organisation continues to build its unrestricted reserves where possible to safeguard against unexpected income shortfalls.

A copy of the accounts can be found online at Companies House. AB thanked the Finance Team at SAVS for their hard work.

The voting members agreed to adopt the accounts. There were no objections.

6. Retirement & Election of Trustees

GR advised that under the rotation rules Cllr John Lamb was due to step down but as he had not yet served his full year term, he was immediately re-elected. This was approved by voting members. There were no objections.

Nigel Havens retired as Trustee of SAVS and GR thanked him for his hard work during his years at SAVS.

GR then introduced Chris Debond, Roshan Romal and David Hurst who would all like to become Trustees of SAVS. Sarah Mitchell would also like to become a Trustee but was unable to attend the meeting today. This was approved by voting members. There were no objections.

This was approved by voting members. There were no objections.

Our guest speaker, Kirsty O'Callaghan, Director of Community Resilience Mobilisation and Transformation Mid and South Essex NHS ICS then have an overview of the Integrated Care Board and Integrated Care System. This was followed by Q&A.

Anthony Quinn, CEO then gave an overview of the achievements of SAVS over the past financial year with guest speakers about our projects.

The meeting was concluded by the Mayor, Cllr Kevin Robinson who thanked the staff and volunteers at SAVS and all the local voluntary organisations in Southend for their hard work. He expressed how SAVS continually gives good service and can always be relied upon. Cllr Robinson reflected on how SAVS had to change how they worked during the pandemic and yet still continued to be effective. He said that he would continue to support and champion SAVS.

The meeting closed at 1130.